



**Undergraduate Financial Aid**

Box 591, 330 Alexander St.  
Princeton, NJ 08542-0591  
T 609.258.3330 | F 609.258.0336  
[faoffice@princeton.edu](mailto:faoffice@princeton.edu)

**Request for Reconsideration Form  
2025–26 Academic Year**

**Student Information (all fields required)**

Name: \_\_\_\_\_ DOB: \_\_\_\_\_

PUID (for current students) or App Reference # (for applicants): \_\_\_\_\_

**Important Information before Proceeding:** Requests for reconsideration are reviewed based on two sets of policies — institutional aid policies and, for US citizens and eligible non-citizens, federal aid regulations. For Princeton’s institutional aid, limited circumstances are eligible for reconsideration. For federal aid, all reasonable circumstances are considered. High vacation costs, large credit card debt, and standard living expenses like mortgage payment, utilities, car payment, etc. are not considered special circumstances. All situations are reviewed on a case-by-case basis. Submission of a Request for Reconsideration Form does not guarantee a change to aid eligibility.

**Instructions:** Please complete and upload this form and appropriate supporting documentation via the “other” document upload link in the [My Financial Aid portal](#) for currently enrolled students, the [financial aid portal](#) for applicants, or the secure [Financial Aid Document Upload](#) for non-custodial parents of a student or applicant.

The request for reconsideration will not be reviewed until all supporting documentation, as listed below for each category, is received. Upon receipt of a completed application, the Financial Aid Office may request additional documentation. Please submit documents as quickly as possible to avoid delays. You will be notified if there is an adjustment to your aid offer.

This request, including the required supporting documentation is only for the 2025–26 academic year. To be considered for aid in subsequent years, you will need to submit all requirements as outlined on our website. The PFAA for the 2026–27 academic year will be available in March 2026.

**Categories Eligible for Institutional and Federal Aid Reconsideration**

	<b>Reason for Reconsideration</b>	<b>Required Supporting Documents</b>
<input type="checkbox"/>	<p><b>Significant loss in income</b> due to termination or change in employment. Please note that we will not consider decreases in income that have not yet occurred. The earliest a reconsideration can be submitted is six weeks from the date the change occurred.</p> <p><i>Requests due to inflation or foreign currency fluctuation will not be considered.</i></p>	<ul style="list-style-type: none"> <li>▪ The complete 2024 federal tax return, W2s, and any other tax forms (such as business returns).</li> <li>▪ Termination letter from employer and information regarding severance and/or unemployment, if applicable.</li> </ul> <p>If change occurred in 2025, also submit:</p> <ul style="list-style-type: none"> <li>▪ Income Change in 2025 Form* (Available July 1, 2025. Please contact our office to receive a copy.)</li> <li>▪ Most recent paystub, severance statement, and unemployment income, if applicable.</li> </ul> <p><i>*We require that the final 2025 tax return be submitted to Undergraduate Financial Aid by March 15, 2026.</i></p>
<input type="checkbox"/>	<p><b>One-time income</b> was received in 2023.</p>	<p>The complete 2024 federal tax return, W2s, and any other tax forms (such as business returns).</p>
<input type="checkbox"/>	<p><b>Separation/divorce of parents</b> into two households after receiving the initial financial aid decision (this is considered on a semester basis).</p> <p><i>Please note that we will still consider both the custodial and non-custodial parents’ income and asset information.</i></p>	<ul style="list-style-type: none"> <li>▪ Please contact <a href="mailto:faoffice@princeton.edu">faoffice@princeton.edu</a> for instructions on resubmitting custodial parent information.</li> <li>▪ The Non-custodial Parent Form (found online <a href="https://finaid.princeton.edu/2025-26-forms">https://finaid.princeton.edu/2025-26-forms</a>)</li> <li>▪ Documentation of non-custodial household (e.g., utility bill).</li> </ul>

	<b>Reason for Reconsideration</b>	<b>Required Supporting Documents</b>
<input type="checkbox"/>	<b>Death of a parent</b> whose financial information was considered when determining your aid eligibility in 2025–26.	Documentation of distributions from inheritance assets, life insurance, and/or other death benefits.
<input type="checkbox"/>	<b>Widowed parent with assets exceeding \$150,000</b> as a result of death benefits received.	Documentation of distributions from inheritance assets, life insurance, and/or other death benefits.
<input type="checkbox"/>	<b>Medical expenses</b> not paid by insurance exceeding 7.5% of parent total income. <ul style="list-style-type: none"> <li>▪ Up to 12 consecutive months of medical expenses that occurred in 2023, 2024, or 2025.</li> <li>▪ Expenses must be for the student, student’s siblings, or student’s parents listed on the aid application.</li> <li>▪ Note: The same medical expenses can only be considered in one academic year. Subsequent appeals must be based on new medical expenses.</li> </ul>	Documentation of medical expenses including schedule A of the 1040 tax return if applicable or paid medical bills. Only the portion exceeding 7.5% of the parent total income will be taken into consideration.
<input type="checkbox"/>	<b>Long-term care needs</b> for the student, student’s siblings, or student’s parents listed on the aid application.	Documentation of on-going or recurring long-term caregiving expenses.
<input type="checkbox"/>	<b>Natural disaster-related</b> out-of-pocket expenses (after insurance and/or grants received).	Documentation of insurance claims, appraisals, payments received, etc. from FEMA, insurance, or other organizations. Only the portion exceeding 7.5% of the parent total income will be taken into consideration.
<input type="checkbox"/>	<b>Retirement savings are in non-qualified plans/pensions.</b> There are no/limited savings in qualified plans (401K, 403b, IRA, etc.).	Explanation of why retirement savings exist outside of qualified retirement plans.
<input type="checkbox"/>	<b>Intent to purchase a primary residence</b> within 12 months, do not currently own primary home or other real estate, and have assets exceeding \$150,000. <i>This is a one-time adjustment that cannot be repeated in subsequent years.</i>	Outline your plans to purchase a home, including estimated purchase price and down payment.

**Category Eligible for Federal Aid Review Only (US citizens and eligible non-citizens)**

Please note that changes in federal aid eligibility do not change the family contribution or reduce the amount due to Princeton. If you are eligible for additional federal aid in the form of grants, the overall total of your grant aid will not change. Your Princeton Grant will be adjusted to make room for any additional federal grants in your award. If you are eligible for federal loans, you may borrow your eligibility without negatively impacting your University Grant.

<b>Reason for Reconsideration</b>	<b>Required Supporting Documents</b>
<b>Other circumstances*</b>  *Requires an explanation in the explanation section below.	Documentation to support the situation and the financial impacts.



**Explanation of Circumstances**

Please provide a statement explaining the circumstances surrounding your request for reconsideration. Attach an additional page if necessary.

**Certification**

Members of the University community are expected to be honest and straightforward in their official dealings with University processes, activities, and personnel. This obligation includes honoring contracts and agreements and providing accurate information on official forms and documents as well as to official University personnel, offices, and committees. Deliberate violations of this provision will be considered serious offenses; subsequent violations, or systematic violations in the first instance, will be considered extremely serious. (1.1.5 Honesty and Cooperation in University Matters, Rights, Rules, Responsibilities, 2024 edition)

*I certify that the information contained within this document and all enclosures is complete and accurate. I understand that misrepresentation or falsification on this and any financial aid document will result in penalties to be determined by Princeton University.*

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**ELECTRONIC SIGNATURES NOT ACCEPTED**